



**CITY OF KINGS MOUNTAIN ZONING AND CODES DEPARTMENTS**  
**COMMERCIAL/NEW BUSINESS VERIFICATION**

**CONTACT INFORMATION:** (please print)

**PROJECT ADDRESS:** \_\_\_\_\_

**OWNER:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**TENANT:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**NAME OF NEW BUSINESS:** \_\_\_\_\_ **DATE BUSINESS TO OPEN:** \_\_\_\_\_

**GENERAL BUILDING INFORMATION:** (please print)

**EXISTING USE AND OCCUPANCY:** \_\_\_\_\_

**NEW USE AND OCCUPANCY:** \_\_\_\_\_

*Note: If the new use of the building is a change of an occupancy classification from the existing use and occupancy classification as determined by the NC State Building Code, a Commercial Building Permit will be required to be obtained in addition to this application. (Example: changing an existing drug store to a new restaurant; changing an existing retail clothing store to a storage warehouse; etc.)*

**TOTAL SQ. FT.:** \_\_\_\_\_ (circle yes or no) **SPRINKLER SYSTEM: YES or NO** **FIRE ALARM: YES or NO**

**TYPE OF BULK STORAGE INSIDE OF BUILDING: (Examples: wood, plastics, metal)** \_\_\_\_\_

\*\*\*\*\*

**ZONING INFORMATION:** Office Use ONLY-Zoning Official

**City Limits:** \_\_\_\_\_ **ETJ:** \_\_\_\_\_ **Parcel #:** \_\_\_\_\_ **Map/Block/Lot:** \_\_\_\_\_

**Zoning of location:** \_\_\_\_\_ **Conditional Use Permit Required:** \_\_\_\_\_ **SR Requirements:** \_\_\_\_\_

**Overlay District:** \_\_\_\_\_ (If in the Downtown overlay, drawings are required for review and approval prior to anything being done to the exterior of the building including: (entire façade, awnings and/or signage).

**Sign Information Given:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Zoning of the above location approved by:** \_\_\_\_\_

**PEGGY C. HENDERSON, CZO**

**Additional Information:** \_\_\_\_\_

**BUILDING CODES INFORMATION:** Office Use ONLY-Building Codes Official

**Is there a change in the new use and occupancy classification: YES or NO. If YES, a Commercial Building Permit application and any necessary construction drawings will be required to be submitted in order to obtain a building permit before any work or occupancy of the building can begin. If NO, then this application is approval for an inspection to be conducted to verify that the building is safe and code compliant in order to be legally occupied for its intended use and occupancy as stated on this application.**

**BUILDING INSPECTOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**FIRE INSPECTOR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_ **DATE SENT TO BILLING:** \_\_\_\_\_

**APPROVED for UTILITIES and OCCUPANCY** \_\_\_\_\_ **APPROVED for UTILITIES ONLY (no occupancy)** \_\_\_\_\_

The "New Business Zoning and Codes Verification Permit" fee is a one time fee of \$50.00  
CASH \_\_\_ or CHECK # \_\_\_\_\_ Made payable to CITY OF KINGS MOUNTAIN Date Pd. \_\_\_\_\_ Staff Initial \_\_\_\_\_

(printed) \_\_\_\_\_ (signed) \_\_\_\_\_  
**OWNER/AUTHORIZED AGENT OR TENANT** **DATE**

*As the tenant, by signing this form I acknowledge that I have permission from the property owner to schedule and to occupy the property for any building inspection as required by the City of Kings Mountain.*