



# DEMOLITION PROCEDURE

## (Residential or Commercial)

CITY OF KINGS MOUNTAIN CODE ENFORCEMENT DEPARTMENT  
N. PIEDMONT AVENUE - PO BOX 429 - KINGS MOUNTAIN, NC 28086  
PHONE (704)734-4599 – FAX (704)730-2106 E-MAIL: [tammy.scruggs@cityofkm.com](mailto:tammy.scruggs@cityofkm.com)

### PERMIT APPLICATION REQUIREMENTS:

- The permit applicant or contractor is responsible for asbestos inspections, removal and disposal of asbestos and obtaining any necessary permits or notifications prior to demolition as required by the NC Department of Health and Human Services located at 1912 Mail Service Center, Raleigh, NC 27699-1912 Phone: (919) 707-5950 Fax: (919)870-4808 Email: [www.epi.state.nc.us/epi/asbestos/ahmp.html](http://www.epi.state.nc.us/epi/asbestos/ahmp.html). The City of Kings Mountain is NOT responsible if the applicant or contractor fails to comply with the requirements of the NC Department of Health and Human Services in regards to asbestos.
- If the structure is going to be a controlled burn demolition, an approval form issued by the Fire Department or Cleveland Community College is required to be obtained.
- Submit completed Demolition Permit Application and the Controlled Burn Approval, if applicable, to the City of Kings Mountain Code Enforcement Department located at 1013 N. Piedmont Ave. Kings Mountain, NC 28086 or *PHONE* (704)734-4599 or *FAX* (704)-730-2106 or *EMAIL* [tammy.scruggs@cityofkm.com](mailto:tammy.scruggs@cityofkm.com). **NOTE: These documents must be submitted at least (2) weeks prior to the proposed demolition date in order to allow for all utilities to be removed from the structure.**

### PERMIT ISSUED REQUIREMENTS:

- When all required documents and permit applications have been successfully completed and submitted to the Kings Mountain Codes Department, a Demolition Permit will be issued. A copy of the Demolition Permit will be emailed to the BILLING DEPARTMENT, GAS DEPARTMENT, ELECTRICAL DEPARTMENT, WATER DEPARTMENT, FIRE DEPARTMENT, PUBLIC WORKS DEPARTMENT (Susan Todd and Lynn Flowers) and the PLANNING DEPARTMENT.
- The BILLING DEPARTMENT will create any necessary work orders for the removal of utilities.
- The permit applicant and/or contractor is responsible for contacting the following departments: ELECTRICAL (704) 730-2125, GAS (704) 734-4516 and WATER (704)734-4531 prior to the demolition to verify that utilities have been removed from the structure.
- The permit applicant and/or contractor is responsible for CALLING 811 for underground locates
- The permit applicant and/or contractor is responsible for contacting any additional utility providers such as: DUKE ENERGY, REMC
- **NO** demolition shall commence within (2) weeks of receiving the Demolition Permit from the City of Kings Mountain in order to insure that all utilities have been removed from the structure.

### DURING AND AFTER DEMOLITION REQUIREMENTS:

- The permit applicant and/or contractor is responsible for removing and properly disposing all related debris and rubbish from the property.
- The permit applicant and/or contractor must contact the City of Kings Mountain Code Enforcement Department (704)734-4599 when demolition is complete and all related construction debris and rubbish have been removed from the property.